

Partial Payments: Instead of paying your taxes in full and all at once, you may make up to three partial payments on your property tax bill. If you elect to make partial payments, a \$10.00 processing fee will be charged for each payment. No discounts will be allowed on partial payments. A minimum of \$100.00 must be paid on each partial payment. Tax certificates will be sold on any unpaid portion of the tax liability. No additional bills will be sent for partial payments, except for a final reminder bill in March for any outstanding balances.

PARTIAL PAYMENT AFFIDAVIT

You must sign and date this affidavit and send it with your payment if you wish to make partial payments:

I understand and accept the following terms of the partial payment program:

- A maximum of **three payments** are allowed.
- A \$10 processing fee will be deducted from each of my partial payments, which will not be applied toward my tax bill.
- If I choose the partial payment method, I will receive no discounts on any payments remitted to the tax collector.
- Final payment is due by March 31, with no partial payments accepted after that date.
- A tax certificate will be sold on any unpaid balance on my tax bill.

Signature:

Date:

Printed Name:

Phone Number:

Parcel ID Number: