

Owner Name(s): _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Vehicle ID Number (VIN): _____ Year: _____ Make: _____

Florida Tag Number, (if applicable): _____

Forms Required:

- [Form HSMV 82040](#) – Application for Certificate of Title – *Form must be filled out in its entirety. Section 8 can only be completed by Law Enforcement for all out-of-state titles being titled and registered in Florida.*
- [Form HSMV 82002](#) – Initial Registration Fee Exemption Affidavit – *Used when purchasing a new license plate. It may allow Initial Registration Fee of \$225 to be waived when certain qualifications are met.*
- [Form HSMV 82050](#) – Notice of Sale – *If purchased from a dealer bring your bill of sale to show sales tax paid.*
- [Form HSMV 82042](#) – VIN and Odometer Verification – *Must be done to any out-of-state vehicle being registered in Florida.*
- [Form HSMV 82053](#) – Power of Attorney – *If you are allowing another individual to sign any DMV documents that require your signature, submit this form along with a copy of both parties' identification cards.*

To register a vehicle in Florida, the following items are **required**:

Proof of Ownership: MUST BE ORIGINAL

- Newly Purchased Vehicles never registered or titled:
 - Original Manufacturer's Certificate of Origin (MCO) and the Bill of Sale.
- Original Out-of-State title if previously titled out-of-state. If a newly acquired vehicle, the "Transfer of Title by Seller" section on the title must be completed in full, with printed name(s) and signature(s) for seller(s) and purchaser(s).
- Original Out-of-state registration if the title is held by a lien holder or if the state does not require a title.
- Original Florida Title – Front of the title must be signed by the seller and purchaser without errors

Lien or Lease:

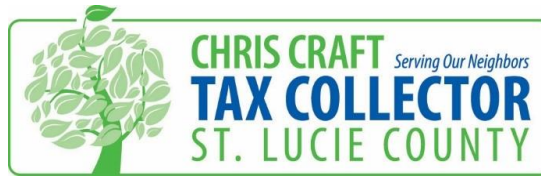
If there is a lien or lease on the vehicle, we need the following information: Proof there is a current lien on the vehicle showing the year, make, and the VIN of the vehicle.

Identification:

All registered owners must present a current US or US territory driver's license, ID card or passport for identification.

Power of Attorney for Any Absent Owners:

Power of Attorney, Form HSMV 82053, must be submitted for absent registered owners that are not present at the time of registration and titling.



Proof of Insurance:

Current proof of FLORIDA insurance is required when registering your vehicle in Florida. You must submit: Insurance card, policy, or binder, for each vehicle being registered indicating the vehicle identification number, make and year.

Sales Tax:

If a vehicle is brought into Florida and was purchased within the last six months, a bill of sale must be presented showing proof that sales tax was paid. (Additional Florida sales tax may be required if previously paid is not higher than 7%).

Military:

- If the member of the military is a Florida resident and stationed outside the state of Florida. Must provide proof of out-of-state residential and mailing address and MUST reflect on out-of-state registration; AND
- Proof of Insurance; AND
- A copy of the duty orders; OR
- U.S. Armed Forces member's military ID. If an ID is presented as proof of duty assignment, it must not contain the word "retired", OR
- An affidavit from the U.S. Armed Forces member confirming the member's duty assignment to another state and the date of assignment; AND
- The "Certificate for Florida Resident who is an Active-Duty U.S. Armed Forces Member Currently Stationed in a state other than Florida Affidavit" or a written/signed statement stating the motor vehicle is being maintained in the member's state of duty assignment and will not be driven in the state of Florida, except in a transient visitor status.

VIN (Vehicle Identification Number) Verification:

All Out-of-State vehicles MUST have a VIN Verification done. Take each vehicle being titled to a tax collector's office for a VIN and odometer reading verification. If the vehicle cannot be driven to a tax collector's office, a Florida notary, a law enforcement officer, or DMV inspector may complete the Form HSMV 82042. If the vehicle is out of state, only law enforcement can complete Florida's Form HSMV 82042.

Estimated Fees for First Time Registration: (All estimated fees are subject to change)

- \$225.00 Initial registration fee (*If there is no Florida tag in your name to transfer onto the vehicle*)
- \$85.75 Out-of-State title fee
- \$28.10 - \$48.10 Registration fee based on the weight of the vehicle. (*If pickup truck exceeds 5,000 lbs., additional fees may apply*)
- \$2.00 Lien fee (if applicable)
- \$28.00 Metal plate fee

(For an extra fee, personalized and specialty plates are available upon request.)

Florida driver's license may be obtained at the Tax Collector's Office. For more information on what to bring visit: <https://www.tclsc.com/wp-content/uploads/2019/06/Real-ID-Checklist-for-website.pdf>. To schedule an online driver license appointment visit: <http://www.tclsc.com/>

Appointments Only - Monday-Friday from 9:00am to 2:00pm.

Walk-in's - Monday-Friday from 2:30pm to 5:00pm.

Driver licenses will not be issued after 4:30pm. No testing after 3:30pm.

Road Tests are done by appointment only.