



**Notice to all Dealers & Brokers:**

This message is to inform you of a new change to our office policy for Wait-on Transactions. This change will be piloted through the month of March and will only be at our Fort Pierce location. The new procedure is as follows:

- All dealer/brokers that will be processing a Wait-on Transaction will be given a number and put into our queuing system.
- You will be allowed to process up to 3 transactions at once, per day, and will no longer have to wait in line again for each one.
  - ALL paperwork for each transaction must be completed before getting to the counter.
  - Customers are NOT allowed to be at the counter while the paperwork is being processed.
  - Payments can be cash, check, or credit card (must be in the company's name)
- Wait-on Transactions will not be processed between 12 - 2 p.m.

If you have any questions, please contact our office at 772-462-1650.